

REQUEST FOR PROPOSALS

RECEIPT OF PROPOSALS. Sealed proposals (3 copies) for the Rolling Hills Improvements Services **Project # FWBG2026-6** will be received by the Fort Worth Botanic Garden (FWBG) until 2:00 P.M. local time, Wednesday, February 25, 2026, as further described below:

Deborah Moncrief Garden Center- Admissions Desk
Attn: Bob Byers
3220 Botanic Garden Boulevard
Fort Worth, Texas 76107

Prequalification of bidders is not required for this invitation. Proposals will be accepted by: US Mail, Courier, FedEx or hand delivery at the address above; Proposals, addressed to Bob Byers, shall be enclosed in an opaque sealed envelope, marked with the Assigned Project Number if any, Project title, the name and address of Proposer and accompanied by other required documents. Proposal should contain the following in separately labeled sections, in order as shown:

- Completed Proposal Form (provided with proposal documents)
- Completed Preliminary Estimate of Total Costs including Summary of Design Costs (form provided with proposal documents)
- Proposed Schedule with starting and completion dates
- Three (3) examples of similar work by each team member (see below for team requirements)

If the Proposal is sent through the mail or other delivery system, the sealed envelope shall be enclosed in a separate envelope with the notation "SEALED PROPOSAL ENCLOSED" on the face of it.

Bids will be read aloud in public on February 25, 2026 at 2:15 local time in the Deborah Beggs Moncrief Garden Center Iris Room. Proposals will be reviewed by a committee of Garden stakeholders and the owner's representative using a best value evaluation system. The Garden reserves the right to request interviews with finalists during that review process if deemed necessary. Proposers will be notified not later than March 20, 2026, of the committee's decision, which is final.

GENERAL DESCRIPTION OF WORK: Major components of the work are: design and installation of rainwater collection, blackout, and lighting systems; engineering and installation of various utility improvements; and design and construction of storage sheds and greenhouses.

GENERAL COMMENTS: Please note that this is a two-part Proposal Process as follows:

- Initial Preconstruction Proposal including preliminary basic cost proposal and qualifications of primary team members. After selection of the successful proposal, detail design of requested elements will proceed with a target completion date of July 17, 2026
- After design is completed and accepted, a final pricing proposal will be submitted to the owner, followed by a construction contract after acceptance.

Team must include a general contractor and architect or engineer at a minimum for Part I - Preconstruction, with additional subcontractors added as needed in Part II – Construction. A State Licensed Contractor must be the Principal Partner with team members providing design services as Subcontractors.

Proposers are expected to confirm to all information in proposal documents including dimensions, quantities, volumes, logistics, etc. Incorrect proposals due to failure to verify site conditions, materials, quantities, and all other requirements will not release Proposer from responsibility to fulfill all parts of an accepted proposal. Proposers are advised to read and fully comply with the Instructions to Bidders, included with other project information at <https://fwbg.org/business-opportunities/>

DOCUMENT EXAMINATION AND PROCUREMENTS: The Proposal Documents may be examined or obtained on-line by visiting the FWBG website at <https://fwbg.org/business-opportunities/>. Documents may be downloaded, viewed, and printed by interested designers, contractors and/or suppliers.

EXPRESSION OF INTEREST: To ensure potential proposers are kept up to date with any new information pertinent to this project, all interested parties should email Expressions of Interest in this procurement to FWBG's Project Manager as noted below. The email should include the company's name, contact person and that individual's email address and phone number. All Addenda will be distributed directly to those who have expressed an interest in the procurement and will also be posted on the FWBG/BRIT website at <https://fwbg.org/business-opportunities/>.

PRE-BID MEETING: A non-mandatory pre-bid meeting will be held at the following date, and time: Wednesday, February 11, 2026, 11:00 a.m. Meet at Rolling Hills Production Facility, 2525 Joe B Rushing Rd, Fort Worth, 76119. Presentations and any questions and answers provided at the pre-bid conference will be issued as an Addendum to the invitation for bids. Prospective bidders may also e-mail questions or comments to the project manager at the e-mail addresses listed below. Emailed questions will suffice as "questions in writing." If necessary, additional Addenda will be issued pursuant to the Instructions to Bidders.

AWARD: FWBG reserves the right to waive irregularities and to accept or reject any or all bids. FWBG will award a contract to Bidder considered to have presented the lowest price, best qualifications and most applicable competencies.

FUNDING: Any contract awarded under this Invitation to Bidders is funded by private support and/or from revenues generated from City of Fort Worth 2022 Bond Funds and reserved for this Project.

INQUIRIES: All inquiries relative to this bid invitation should be addressed to:

Attn: Bob Byers, Botanical Research Institute of Texas

Email: bbyers@fwbg.org

Phone: 817-463-4190