

## **SECTION 012500 - SUBSTITUTION PROCEDURES**

### **PART 1 GENERAL**

#### 1.1 GENERAL

- A. Substitutions during Bidding: Refer to Instructions to Bidders.
- B. Landscape Architect will consider substitution requests within 30 days after award of Contract. After initial 30 day period, substitutions requests will be considered only due to non-availability of a specified Product through no fault of Contractor.
- C. In case of non-availability of a specified Product notify Landscape Architect in writing as soon as non-availability becomes apparent.

#### 1.2 SUBSTITUTION REQUESTS

- A. Submit substitution requests on form provided by Landscape Architect.
- B. Landscape Architect will not consider substitution requests prior to execution of Contract. Base Contract on products and requirements specified in Contract Documents.
- C. Do not substitute products unless an approved Substitution Request Form has been received from Landscape Architect.
- D. Submit electronically in Adobe PDF format.
- E. Provide full documentation to substantiate acceptability of proposed substitutions.
- F. Submittal of substitution request represents that Contractor
  1. Has investigated proposed substitution and determined that it is equal or superior to specified product.
  2. Will coordinate installation of accepted substitution into the Work.
  3. Waives claims for additional costs that may subsequently become apparent.
- G. Substitutions will not be considered if:
  1. They are indicated on Shop Drawings or other submittals without formal substitution request.
  2. Approval will require substantial revision of Contract Documents without additional compensation to Landscape Architect.
- H. Landscape Architect will notify Contractor of approval or rejection of each substitution request.

### **PART 2 PRODUCTS**

Not used

### **PART 3 EXECUTION**

Not used

END OF SECTION