

## **SECTION 013216 - CONSTRUCTION PROGRESS SCHEDULES**

### **PART 1 GENERAL**

#### **1.1 FORMAT**

- A. Prepare Progress Schedule as a horizontal bar chart with separate bar for each major portion of Work or operation, identifying first work day of each week.
- B. Sequence of Listings: The chronological order of the start of each item of Work.
- C. Scale and Spacing: To provide space for notations and revisions.
- D. Sheet Size: Multiples of 8-1/2 x 11 inches.

#### **1.2 CONTENT**

- A. Show complete sequence of construction by activity, with dates for beginning and completion of each element of construction.
- B. Identify each item by specification Section number.
- C. Provide subschedules to define critical portions of the entire Progress Schedule.
- D. Show accumulated percentage of completion of each item, and total percentage of Work completed, as of the first day of each month.
- E. Provide separate schedule of submittal dates for Shop Drawings, Product Data, and Samples, including:
  - 1. Dates reviewed submittals will be required from Landscape Architect.
  - 2. Decision dates for selection of finishes.
- F. Coordinate content with Schedule of Values specified in Section 012900.
- G. Revisions:
  - 1. Indicate progress of each activity to date of submittal, and projected completion date of each activity.
  - 2. Identify activities modified since previous submittal, major changes in scope, and other identifiable changes.
- H. Provide narrative report to define problem areas, anticipated delays, and impact on Progress Schedule. Report corrective action taken, or proposed, and its effect.

#### **1.3 SUBMITTAL**

- A. Submit initial Progress Schedule within 15 days after date of Notice to Proceed. After review, resubmit required revised data within 10 days.
- B. Submit revised Progress Schedule with each Application for Payment.
- C. Submit electronically in Adobe PDF format.

#### **1.4 DISTRIBUTION**

- A. Distribute copies of approved Progress Schedule to project site file, Subcontractors, suppliers, and other concerned parties.
- B. Instruct recipients to promptly report, in writing, problems anticipated by projections indicated in Progress Schedule.

**PART 2 PRODUCTS**

Not used

**PART 3 EXECUTION**

Not used

END OF SECTION