Education Department Internship – S.E.E.D. Camp Intern

This position is eligible for school credit. Candidates must work with their advisor/school to ensure that this experience will provide school credit for them. FWBG|BRIT is willing to complete any paperwork required by the school.

Duration: May 31 to July 28, 2023
(excluding the week of July 4th)
Hours per week: 35
Monday-Friday
Stipend: $3000
Application Deadline: April 9, 2023
Reports to: Anna SoRelle, Innovative Learning Manager for Special Programs

Primary Goals of Internship:
This internship within the education department of FWBG|BRIT will focus on supporting S.E.E.D. Camp staff in the facilitation of summer camp procedures and activities for students in PreK-8th grade. Opportunities will also be available for interns to grow their own teaching skills by developing and leading camp activities.

Internship Summary:
FWBG|BRIT seeks interested student interns—including those majoring in Education, Child Development, Natural Resource Management, Environmental Science, Biology, Agriculture, or a similar field of study. This is an 8-week internship with an anticipated 35 hours of work per week.

This internship will emphasize the implementation of educational programing for the FWBG|BRIT summer camp program, S.E.E.D. Camp in the Garden. The intern will work alongside the Innovative Learning Manager for Special Programs and lead teachers to assist with camp procedures and activities for children in grades PreK-8th Grade.

Intern duties and responsibilities:
• Assist with implementation and facilitation for S.E.E.D. Camp programs and activities.
• Assist in other areas of program preparation, clean up, and related tasks as assigned.
• Support and monitor for safety campers in grades PreK-8 in indoor and outdoor games, crafts, and activities.
• Interact with parents and guardians as needed during drop-off and pick-up times.
• Support and interact with other departments such as volunteers, ground staff, research, admission, marketing, membership in related S.E.E.D. Camp activities.
• Prepare a minimum of one educational product (lesson plan, activity, video, etc.) to be shared publicly and archived with BRIT/FWBG.
• Prepare a minimum of one reflection piece (slide show, blog, video, photo essay) to be shared via social media and/or as presentation for staff.
• Exhibit honesty, integrity, and scholarly excellence in all project-related interactions; represent the ideals and mission of FWBG|BRIT when operating in the community on the organization’s behalf.
• Attend orientation, training classes, debriefs, and other meetings or events as necessary.

Learning objectives:

• Grow skills in educational program implementation, facilitation, and design.
• Work with a variety of program audiences which include a range of ages, income, ethnic background, and ability level.
• Gain experience in public speaking during camp facilitation and final presentations.
• Develop proficiency in formal and informal education tools, techniques, philosophies, and best practices.
• Understand educational tools and techniques in outdoor learning environments.
• Develop skill in interacting and networking with professional educators, scientists, and students from other universities and backgrounds.
• Understand non-profit organization mission, management, and mindset.

Skills and background requirements for eligibility:

• Must be at least 18 years old with a clean record; background checks are done by FWBG|BRIT for all volunteers and interns; interns will be trained for safe interactions around minors.
• Computer literacy skills including spreadsheet creation, presentation creation, email attachments, files/data organization and hierarchy.
• Independent thinking and ability to work both alone and as an assistant.
• Must be comfortable interacting with members of the public, including children ages 3 to 14 years and their families.

To apply send resume, cover letter, and availability to: asorelle@fwbg.org

Application Deadline:
April 9, 2023