

FWBG | BRIT Field Trips

Administrative Details

Pricing

- Field trips are priced by the number of participants. Participant numbers may be adjusted over the course of the registration process, and must be finalized by the payment due date, two weeks before the visit.
- For groups of 20 participants or fewer, a flat fee will be charged instead. The rate of this fee is determined by the type of field trip requested.
- A minimum of one chaperone per ten students is required for safety reasons. Registration for these required chaperones is offered free of charge.* Additional adults will be charged a registration fee. Any adults added the day of the visit will not be considered part of the field trip registration, and so will be charged the full admission fee.
- Discounted rates for students are available for Title 1 schools.

*Free chaperone registrations may not be available for some experiences connected to special exhibits, such as Butterflies in the Garden. Adults required for a student's 504 accommodations are always free, and should be reported separately from the chaperone and adult counts during the registration process.

Payment

- **Final participant count and payment in full are due two weeks prior to the visit date.**
- Pay by credit card, check, or purchase order. If payment is not received by the due date, we reserve the right to cancel.

To pay by:

- **Check**- Mail a check, made out to FWBG|BRIT, to
Botanical Research Institute of Texas
1700 University Drive
Fort Worth, TX 76107
Attn: Education - Field Trips
- **Credit card**- contact **Kaylan at 817-332-4441 x267** with credit card information
- **Purchase order**- email a copy of the purchase order to kamaya@fwbg.org

Cancellation / Reschedule

- Participant numbers may be adjusted up to the payment due date, two weeks before the visit. After this point, no refund can be offered for individuals who do not attend.
- For payments made early, a full refund for cancellation or partial refund for adjusted participant numbers is available up until the payment due date, two weeks before the visit.
- No refund is offered for cancellations made less than two weeks prior to the Field Study Trip.
- In extreme weather situations and other extenuating circumstances, a rescheduling option may be available.

Visit [EDU - Field Trip Date Request \(formsite.com\)](https://formsite.com) to request a date!