Office Use Only!

Sales Person: _____
Date Received: _____
Officer Requested: Y / N | Officers Name: _____

Request for Alcohol Service
Fort Worth Botanic Garden

Event Information

Event Title: _____

Date of Event: _____

Contract rental time: _____ **Time of event:** _____
(*When alcohol will be served*)

Number of guests expected: _____

Rental Location:

Oak Hall
Redbud Hall
The Grove
Japanese Garden Pavilion
Lecture Link/Hall
Other _____

Type of alcohol service:

X Caterer providing bartender
- Name of catering company: Rock Springs Cafe
- Phone Number: 817-366-1100

Contact Information

Name(s) of Renter(s):
- _____
- _____

Mailing Address: _____

City: _____ **State**: _____ **Zip**: _____

Cell Phone Number(s):
- _____
- _____

Email Addresses:
- _____
- _____

Point of contact for payment of officer: _____

I have read, understand and agree to the City of Fort Worth and Fort Worth Botanic Garden alcohol service policies. I acknowledge that a uniformed Fort Worth Police Officer will be present during the contracted rental period. The officer on duty is hired at a minimum of four (4) hours at $60 per, per officer, depending on the number of guests. (See rules and regulations regarding alcohol service breakdown.) We will appoint a point of contact for the officer and the officer assigned to our event will be paid by check or cash, on site, prior to the beginning of the event. The bartender(s) providing alcohol service will be TABC certified and will provide a copy of both the TABC certification as well as their driver's license to the officer PRIOR to the beginning of the event or the opening of the bar(s). If alcohol is to be served in the Japanese Garden, the officer will be required to be on-site for the entire rental.

Signature: _____ Date: _____

Printed Name: _____